

Collection Officer

Location: Medan Branch.

Job Descriptions :

- Contact and visit Overdue Lessee
- Send Warning Letter, monitor & push Overdue lessee to make payment
- Update collection progress in OFIS, prepare collection proposal , etc
- Accompany MKT PIC to court/police office for legal case & repossession.

Job Requirements :

- Candidate must possess at least Diploma in any field.
- At least 2 Year(s) of working experience as Collector
- Understand english, minimum for passive
- Computer literate, responsible, honest & hardworker
- Has good network, understand law regulation, good communication & negotiation skill
- Preferably Staff (non-management & non-supervisor) specialized in Others/Category not available or equivalent.
- Will be worked in Medan Branch